



# 21/22 School Year COVID-19 Safety Plan

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# Table of Contents

1. Introduction.....	3
2. School Operations.....	3
a. School Hours.....	3
b. Daily Health Screen.....	3
c. School Visitors.....	4
d. Food and Drinks.....	4
e. IEP Service Implementation.....	4
f. Confidentiality.....	5
g. Training.....	5
3. Prevention Strategies.....	5
a. Vaccination.....	5
i. Policy.....	5
ii. Verification.....	5
b. Masking.....	5
i. Staff Requirements.....	5
ii. Student Requirements.....	6
iii. Off campus Outings.....	6
c. Ventilation.....	6
d. Cleaning & Disinfection.....	6
e. Handwashing.....	6
f. Off Campus Outings.....	6
i. Transportation.....	6
ii. Community Based Instruction.....	7
iii. Off Campus Vocational Activities.....	7
iv. Field Trips.....	7
g. Food Preparation.....	7
4. Testing Strategy.....	8
a. Available Tests.....	8
b. Screening Tests.....	8
c. Required Testing.....	8
d. Consent For On Campus Testing.....	9
e. TCS Community Testing.....	9
f. Outside Testing.....	9
5. Safety Control Measures.....	9
a. Symptoms and Sick Policy.....	9
i. Symptoms of COVID-19.....	9
ii. Symptom Requirements.....	10
iii. Doctor’s Note.....	10
iv. Isolation.....	11
b. Positive Cases.....	11
i. A Positive Test Result.....	11
ii. Positive Case Actions.....	11
iii. Close Contacts.....	12
iv. Notifications.....	13

# Introduction

The Creekside School is a Non-Public School (NPS) located in San Jose, CA. We serve a diverse student population that is significantly impacted by autism. The Creekside School's founding mission is to dramatically improve the quality of life for students and their families.

This document describes The Creekside School's plan of action to minimize risk, support safety, and follow protocols while also improving the quality of life for our students through in-person education and therapeutic services.

This plan was developed in accordance with the orders, requirements and guidelines from:

- Centers for Disease Control and Prevention (CDC)
  - [Guidance for COVID-19 Prevention in K - 12 Schools](#)
- California Department of Public Health (CDPH)
  - [COVID-19 Public Health Guidance for K-12 Schools in California, 2021-22 School Year](#)
  - [K-12 school-based COVID-19 testing strategies for school year 2021-22](#)
- California Department of Education (CDE)
  - [Coronavirus Response and School Reopening Guidance](#)
- Santa Clara County Department of Public Health (SCDPH) & Santa Clara County Office of Education (SCCOE)
  - [COVID-19 Designee Toolkit](#)
- US Department of Education
  - [Return To School Roadmap](#)

# School Operations

The Creekside School offers an all in-person special educational program to students who are significantly impacted by autism.

## School Hours

For the 2021 - 2022 school year all grades will follow the same schedule as follows:

Monday, Tuesday, Thursday, Friday 9:00am - 2:45pm

Wednesday 9:00am - 12:45pm

## Daily Health Screen

All individuals coming to the school are required to do a daily health screening on their own before coming to campus. If a person has any symptoms of COVID-19 they are required to notify school administration and isolate themselves at home.

Every individual should answer these questions:

1. Within the past 10 days, have you been diagnosed with COVID-19 or had a positive COVID-19 test result?
2. Within the past 24 hours, have you had close contact<sup>1</sup> with someone who has been in isolation for COVID-19 or had positive COVID-19 test results?
3. Within the past 48 hours, have you had one or more of these symptoms: Fever, chills, cough, loss of taste or smell, or shortness of breath or difficulty breathing, sore throat, muscle or body aches, fatigue, nausea, vomiting, diarrhea, or headache?

If an individual answers “yes” to any of the above questions they should isolate at home and immediately notify TCS by emailing [admin@creeksideschool](mailto:admin@creeksideschool) or calling (408)448-2494. See APPENDIX A for Daily Health Screen handouts.

## School Visitors

TCS will allow necessary school visitors and in person meetings on campus in the 2021 - 2022 school year. All visitors must check in at the front office, answer symptoms screening questions, and wear a mask indoors at all times. All TCS visitors will stay at least 6 feet away from any unvaccinated students at all times.

## Food and Drinks

All students are required to bring their own snacks and lunch from home. No regular meals will be provided to students, other than occasional snacks as part of cooking lessons or celebratory events. Please see “Food Preparation” for more information regarding cooking lessons. All students are required to bring their own water bottle with their name on it that will be kept at their desk or will go with them to school activities. Drinking fountains and shared drinks will not be allowed.

## IEP Service Implementation

TCS prioritizes students receiving ALL of the services and supports that are part of their Individual Education Plan (IEP) despite any COVID-19 challenges. The school accomplishes this through:

- Providing in-person instruction and therapeutic sessions
- Allowing district and service providers to complete on site observations, assessments, or services
- Promptly completing any make-up related service hours in the case of a student missing school for a COVID-19 related reason

The students at TCS have unique and exceptional needs that are best supported through in-person instruction and therapy. TCS will not be providing distance learning or telehealth services unless mandated by the local department of health. Any and all COVID-19 precautions and safety strategies will be utilized (such as mask wearing, cohort groups, etc) so that students can receive the in-person education and supports that are in their IEP.

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<sup>1</sup> A close contact is being less than 6 feet away from someone for a cumulative of at least 15 minutes in the last 24 hours.

## Confidentiality

Privacy/confidentiality procedures are followed strictly regarding all student and staff medical information such as temperature checks and COVID diagnosis. Periodic training and COVID-related updates regarding Family Educational Rights and Privacy Act (FERPA) and Health Insurance Portability and Accountability Act (HIPPA) are presented at staff meetings.

## Training

All staff will be trained on this COVID-19 Safety Plan at the start of the school year or upon hire. Additional trainings will be provided under certain circumstances such as:

- When updates to the plan have been made
- If any violation of this plan or additional COVID-19 safety measures is discovered
- If mandated by public health or CalOSHA

# Prevention Strategies

## Vaccination

The CDC states that a COVID-19 vaccine is the leading public health prevention strategy to end the COVID-19 pandemic. It can prevent severe illness, hospitalization, and death. Individuals 12 years and older in the United States can receive a free COVID-19 vaccine. For more information about vaccinations visit [vaccines.gov](https://www.vaccines.gov).

### TCS Vaccination Policy

The Creekside School strongly recommends that all eligible individuals get the full course of COVID-19 vaccinations, unless contraindicated by a medical doctor. TCS does not currently require any individual to get the COVID-19 vaccination.

### Vaccine Verification

TCS is required to verify vaccination status and keep vaccination records for all employees. As of August 2021, 95% of TCS staff have been fully vaccinated. As of August 2021 46% of eligible students have been vaccinated.

## Masking

TCS will follow all public health department masking guidelines. Consistent and correct mask use can reduce transmission and help protect all individuals.

### Staff Requirements

All staff are required to wear a mask indoors in spaces. It is optional for all staff and students to wear a mask outdoors while on campus. In cases where it will benefit the student to see a staff member's mouth (e.g. speech therapy, phonics instruction) a staff may wear a face shield with drape.

## Student Requirements

TCS students fall under the exempt category for wearing a mask as defined by the CDC. However, at TCS all students are required to wear a mask or face shield as much as is feasible for them while they are indoors. Any student who is unable to wear a mask will participate in a mask tolerance program to teach them the important safety skill of wearing a mask.

## Off Campus Outings

Students will be required to wear a mask 100% of the time that they are in an indoor space during an off campus outing. Please see the “Off Campus Outings” section for more information.

Any more restrictive guidance than above that is released in the 2021 - 2022 school year by the CDC, CDPH or Santa Clara County agency will supersede these requirements.

## Ventilation

TCS is fortunate to have a campus layout that provides ample access to outdoor ventilation and space. Every classroom has 1 - 2 doors that open to the outside. Most classrooms also have upper windows that can be opened for increased ventilation. As much as possible classrooms are encouraged to leave their doors open to maximize air flow. Students are invited to participate in outdoor lessons and activities several times throughout the school day. If necessary, fans are available to help direct air flow and maximize ventilation.

## Cleaning & Disinfection

In general, daily cleaning is sufficient to remove potential viruses that may be on surfaces. High touch surfaces such as door knobs and handles will be cleaned and sanitized multiple times per day. Any areas where a person has been sick or someone tested positive for COVID-19 will be disinfected within 24 hours.

## Handwashing

All staff and students must wash their hands after using the restroom, after coughing or sneezing, before and after eating, and any other time as needed. Students who cannot wash their hands for at least 20 seconds will be supported as needed and will participate in a hand washing program to teach them the skill.

## Off Campus Outings

### Transportation

Staff are required to wear a mask at all times while in school vans. Students should wear a mask or face shield as much as is feasible. If all individuals are able to wear a face covering while being transported in a school van then all seats can be occupied. If some individuals cannot wear a mask or a face shield, then they should be seated with at least 3 ft of distance between them and others.

## Community Based Instruction

Community Based Instruction (CBI) is an important part of the TCS programming and functional skills curriculum. For the 2021 - 2022 school year, outdoor and/or well ventilated instructional outings will be prioritized and pre-approved. Such CBI may include street safety walks, using the crosswalk, visiting the outdoor ATM, mailing a letter at an outdoor mailbox, social skills or play skills at the public park, visiting the garden center/nursery or going to Animal Assisted Happiness.

One very important CBI activity is visiting the grocery store to shop for food and supplies. For the 2021 - 2022 school year, TCS will be allowing fully vaccinated students who can wear a mask while inside the store to participate in such shopping outings. Parents will have an opportunity to give special permission for these indoor CBI shopping trips at the start of the school year and may withdraw their consent at any time.

All other indoor CBI will be approved on a case by case basis and will take into consideration current COVID-19 case rates, public density at the CBI location, mask wearing adherence of students, goals of the CBI, and parent approval.

## Off Campus Vocational Activities

All High School and Adult Transition students have an Individual Transition Plan (ITP) that includes vocational education. TCS students have the opportunity to participate in group work experience doing jobs at places such as Our City Forest, Animal Assisted Happiness, Recycling, Car Wash and Meals on Wheels. All students with an ITP will be allowed to participate in outdoor vocational activities in the community. Indoor vocational activities and Meals On Wheels activities will be allowed for fully vaccinated students. The students will be required to wear a mask for all indoor community activities.

## Field Trips

TCS classrooms will continue to be allowed to go on outdoor field trips in the 2021 - 2022 school year. Such field trips may include: the pumpkin patch, beach trips, botanical gardens, outdoor amusement centers. All other indoor field trips will be approved on a case by case basis and will take into consideration current COVID-19 case rates, public density at the CBI location, mask wearing adherence of students, goals of the CBI, and parent approval.

## Food Preparation and Cooking Instruction

All families are responsible for sending snacks and lunch for their student every day. TCS staff will not be preparing any food for student lunches. Staff are able to help students use the microwave to heat up their food at school.

Cooking instruction will resume in the 2021 - 2022 school year. Students may participate in lessons that teach them to prepare food for themselves or where they prepare a recipe as a group. All students and staff must wash their hands prior to and after cooking and must wear gloves when they are preparing food that will be shared. They must wash their hands any time

that they touch their face while cooking. Surfaces where food preparation takes place will be cleaned and sanitized before and after cooking activities have taken place. TCS will wash all reusable dishes, utensils and kitchenware in a dishwasher that is capable of sanitizing.

## TCS Testing Strategy

The California Department of Public Health (CDPH) will be providing free testing kits, resources, and support to all schools in the state for the 2021 - 2022 school year. TCS has partnered with CDPH to bring COVID-19 testing capabilities to the Creekside campus.

### Available Tests

TCS has procured BinaxNow Rapid Antigen tests and CUE molecular tests that can be administered and resulted on campus. For more information on these types of tests and how they work please see APPENDIX B & C. Confirmatory PCR tests can be administered on campus and will be sent to a lab for processing.

### Screening Tests

Fully vaccinated individuals do not need to get regularly tested for COVID-19 and only require a test if they develop symptoms of COVID-19 or have been identified as a close contact of a positive test case. Unvaccinated staff must be tested at least once a week with an antigen or molecular test.

At TCS it is optional for unvaccinated students with no COVID-19 symptoms to be tested on a regular basis. If parents would like TCS staff to administer a BinaxNow Antigen Rapid test to their child, they can inform the Principal in writing that they would like their child to be tested and the frequency in which they would like the tests to occur. Parents will also need to complete any necessary consent forms and register on the Primary.Health site for test information and results. Students will need to attempt to swab themselves to complete the test. TCS staff will assist in teaching students how to do this.

### Required Testing

All individuals, regardless of vaccination status, must get a COVID-19 test if they are experiencing any symptoms of COVID-19 or if they have been identified as a close contact of a positive test case<sup>2</sup>. If a staff or student starts having symptoms consistent with COVID-19 while on campus they may be tested using the molecular CUE test. If the result of the CUE test is negative, the staff or student may be allowed to stay at school if they feel well enough. If the result of a CUE test is positive, the student/staff will need to go home, isolate, and get a confirmatory PCR test. The BinaxNow Antigen tests will not be used for symptomatic individuals.

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<sup>2</sup> This exceeds the CDPH guidelines which state that a fully vaccinated and asymptomatic close contacts of a positive test case does not need to get a COVID-19 test.

If a student or staff member has developed symptoms of COVID-19 at home but wants to take a CUE test at school, they may call the office or email [admin@creeksideschool.org](mailto:admin@creeksideschool.org) to set up a time to come and take the test on campus. The student or staff will not enter any areas that other individuals are present (other than the staff administering the test) and will only stay on campus for the administration of the test. Both the symptomatic individual and the staff administering the test should wear N95 masks that can be provided by TCS. Results of the test will be sent to the individual virtually and privately.

If a symptomatic individual does not want to take a CUE test on campus, they may make an appointment for a COVID-19 test with an outside provider. In some cases, an individual may get a doctor's note that exempts them from getting a COVID-19 test. Please see "Symptoms and Sick Policy" for more information.

### Consent For On Campus Testing

All individuals (staff or student's parents) must register with the appropriate online platform and provide consent for TCS staff to administer and read a COVID-19 test. TCS cannot administer a test without consent on file.

### TCS Community Testing

TCS's CDPH approved testing program allows us to test our entire school community. We are able to host testing events and individual testing as needed for our students, staff and their families. If any staff or family would like to discuss the need for a testing event or individual testing, please contact the Principal and/or Executive Director.

### Outside Testing

Any TCS staff or student/parent may choose to get the required tests outside of the TCS on campus testing program. In addition, if a PCR test is required for a specific situation the individual will need to go to an outside program to get tested. Go to <https://covid19.sccgov.org/covid-19-testing> to find testing appointments in Santa Clara County. TCS staff can assist in finding the latest information in finding outside testing.

## Safety Control Measures

### Symptoms and Sick Policy

#### Symptoms of COVID-19

Symptoms that are potentially as a result of a COVID-19 infection include (but are not limited to):

- Fever or Chills
- Cough
- Muscle or Body Aches

- Headache
- Fatigue
- Sore Throat
- Nausea, Vomiting, and/or Diarrhea
- Shortness of breath or difficulty breathing
- Loss of sense of taste or smell

No individual should come to the school if they are experiencing any of these symptoms. If a symptomatic staff or student would like to come to campus to take a COVID-19 test, they should call in advance to set up an appropriate time, go only to the designated testing area, wear an N95 mask (can be provided by TCS), and leave immediately after their test has been administered.

### Symptom Requirements

If any individual has had symptoms of COVID-19 currently or within the last 42 hours they must quarantine at home and get a COVID-19 test. If a student or staff member has mild COVID-19 symptoms (e.g. headache, fatigue, upset stomach, general unwell feeling) they may take a CUE test on campus and wait for the results. If the results are negative, the CDPH has stated that the student or staff can remain on campus if they are feeling well enough to continue with their day. Decisions about staying on campus after a negative CUE test will be made on a case by case basis by the Principal and/or Executive Director who are Santa Clara County Covid Designees for TCS.

### Doctor's Notes

In rare circumstances a medical doctor may identify present symptoms as something different from COVID-19, and they may waive the individual from the necessity of getting a test. A valid doctor's note that excuses one for taking a COVID-19 test MUST INCLUDE:

1. A medical evaluation was completed. (Telehealth appointments are okay.)
2. The doctor provides an alternative explanation for the symptoms. (The doctor does not have to list a specific diagnosis, but the alternative explanation must be detailed enough to explain the person's symptoms.)
3. An explicit statement that a COVID-19 test is not indicated.

Any doctor's notes that do not include the above items will not be accepted. If a staff or student has an underlying health condition in which they experience symptoms that are consistent with COVID-19, they may also get a valid doctor's note that very specifically describes the symptoms, condition, and a statement that the symptoms are related to the condition and a test is not needed. If you have any questions about getting a doctor's note instead of a test, please contact [katie@creeksideschool.org](mailto:katie@creeksideschool.org).

## Isolation

If you have symptoms of COVID-19 and are awaiting test results you should isolate at home and follow these instructions.

### Isolation Instructions

#### Separate yourself from others:

- Stay at home except to seek medical care.
- Do not use public transportation.
- Separate yourself from others in your home.
- Do not prepare or serve food to others.
- Limit contact with pets.
- Do not allow visitors.
- Do not go to work, school, or public areas.

If you cannot meet the requirements for Isolation or Quarantine, you can call the COVID-19 Support Team at 408-885-3980 to request assistance with housing, food, or other needs.

#### Prevent the spread:

- Wear a mask and cover your coughs and sneezes.
- Clean and disinfect all “high-touch” surfaces every day.
- Wash your hands often.
- Do not share household items.

#### Practice homecare:

- Rest and drink plenty of fluids.
- Seek medical care if you develop symptoms or your symptoms get worse.
- Seek medical care if you experience: difficulty breathing, inability to keep fluids down, dehydration, or confusion.
- Call ahead before seeking medical care, notify the provider you are under isolation, and wear a mask at all times.

## Positive COVID-19 Cases

If an individual has had a positive test result or has been identified as a close contact with an individual that has tested positive, there are a myriad of responses that may be taken depending on timing, vaccination status, test type, age, etc. The TCS Santa Clara County COVID Designee’s have been highly trained and provided with tools that help decide what to do in each case. A summary of the possible outcomes from a positive test case can be found here.

### A Positive Test Result

After any positive test result the individual should immediately notify TCS administration and isolate at home. TCS will advise the individual, complete contact tracing steps, and notify the health department within 24 hours of positive test results.

A PCR molecular test is considered the current “gold standard” test for detecting COVID-19. If an individual receives a positive result from a BinaxNow Antigen Rapid test or a CUE molecular test, they must immediately get a confirmatory PCR test. TCS can provide confirmatory PCR tests in the event that there is a positive test result from one of the former tests.

### Positive Case Actions

If an individual has tested positive for COVID-19 they must immediately isolate for at least 10 days after symptom onset AND at least 24 hours after resolution of fever AND other symptoms improve. (If never symptomatic, isolate for 10 days after the date of a positive test.) The individual may return to school after the isolation is completed. A negative test is not required after completing the isolation period.

When a TCS student or staff has tested positive for COVID-19 they will immediately be sent home. If it is a student, the student will be taken to an outdoor location away from others to wait to be picked up. School administration will quickly identify anyone who has been a close contact of the positive test case. All close contacts will be notified and instructed what to do based on information below in “Close Contacts”. TCS administration will notify the public health department within 24 hours of the positive test case. All areas and surfaces that the positive test case interacted with will be disinfected within 24 hours. Template letters that notify the Creekside community of a positive test will be distributed. No names or personally identifiable information will be shared.

### Close Contacts

The guidance on what to do after an individual has been identified as a close contact can be complicated and depends on many factors. TCS will always give guidance on what to do based on the individual’s specific circumstances in accordance with health department guidelines. An individual or family may choose to take extra precautions than what is recommended and TCS will work with staff and families to determine the best strategy for them. APPENDIX B includes flow charts that illustrate the different actions that may need to be taken with close contacts.

### Symptomatic Close Contacts

All individuals who have been identified as a close contact and are experiencing symptoms consistent with COVID-19 must isolate for at least 10 days and get a COVID-19 test. They may not return to school for at least 10 days after the last contact with the positive test case AND at least 24 hours after resolution of fever AND other symptoms improve.

### Close Contacts With NO Symptoms

A fully vaccinated close contact (student or staff) who is not experiencing symptoms of COVID-19 does not need to isolate for 10 days and can continue at school while they feel well. If at any time they begin to experience symptoms consistent with COVID-19 they should get a test and isolate at home.

Unvaccinated adults who have been identified as a close contact and have no symptoms need to isolate for 10 days after the last contact with the close contact before returning to campus. If they are not able to isolate away from the positive test case (e.g. it is a household member) then they must start their 10 day isolation after the positive test case’s isolation period ends. In this case the close contact may need to be isolated for up to 24 days.

Unvaccinated students who have been identified as a close contact and have no symptoms need to isolate for 10 days at home before returning to campus. If a student takes a COVID-19 test on the 5th day or later after being exposed to the positive test case, and the test comes back negative, the isolation can be reduced to 7 days. As with adults, if the student cannot isolate away from the positive test case, then their isolation period will start after the positive case’s ends.

*A note about “modified quarantine”* - The department of health has created guidelines for a modified quarantine for unvaccinated close contact students who are not experiencing symptoms of COVID-19. This modified quarantine applies only to students who are fully masked at school. Given that the rate of masking of students at TCS is variable and inconsistent, TCS will not be recommending the modified quarantine to students.

### Notifications

If there is a positive test case or if an individual is identified as a close contact, notification letters will be sent out. No information will be shared that identifies positive test cases. See APPENDIX F for sample notification letters.

## Appendix List

APPENDIX A: COVID-19 Daily Health Screen

APPENDIX B: BinaxNow Antigen Rapid Test Fact Sheet

APPENDIX C: CUE Covid-19 Test Face Sheet

APPENDIX D: Santa Clara County Department of Health Quick Guide

APPENDIX E: Santa Clara County Department of Health Flowcharts

APPENDIX F: Sample Template Letters

APPENDIX A - COVID-19 Daily Health Screen

# COVID-19 Daily Health Screen



Every day, BEFORE school, answer these questions:

**1**

WITHIN THE PAST 10 DAYS, HAVE YOU BEEN DIAGNOSED WITH COVID-19 OR HAD A POSITIVE COVID-19 TEST RESULT?

If Yes,  
**STAY HOME**

**2**

WITHIN THE PAST 24 HOURS, HAVE YOU HAD CLOSE CONTACT\* WITH SOMEONE WHO HAS BEEN IN ISOLATION FOR COVID-19 OR HAD A POSITIVE COVID-19 TEST RESULT?

\* Close contact is less than 6 feet for 15 minutes or more.

If Yes,  
**STAY HOME**

**3**

WITHIN THE PAST 48 HOURS, HAVE YOU HAD ONE OR MORE OF THESE SYMPTOMS:

- FEVER or CHILLS
- COUGH
- LOSS OF TASTE OR SMELL
- SORE THROAT
- MUSCLE OR BODY ACHES
- FATIGUE
- NAUSEA, VOMITING, or DIARRHEA
- HEADACHE
- SHORTNESS OF BREATH OR DIFFICULTY BREATHING?

If Yes,  
**STAY HOME**

If you answered "YES" to any of the questions above:

- ✓ STAY HOME
- ✓ NOTIFY school immediately by emailing [admin@creeksideschool.org](mailto:admin@creeksideschool.org) or call (408)448-2494

## APPENDIX B: BinaxNow Antigen Rapid Test Fact Sheet



### FACT SHEET FOR PATIENTS

Abbott Diagnostics Scarborough, Inc.  
BinaxNOW™ COVID-19 Ag Card

August 26, 2020

Coronavirus  
Disease 2019  
(COVID-19)

You are being given this Fact Sheet because your sample(s) was tested for the Coronavirus Disease 2019 (COVID-19) using the BinaxNOW COVID-19 Ag Card.

This Fact Sheet contains information to help you understand the risks and benefits of using this test for the diagnosis of COVID-19. After reading this Fact Sheet, if you have questions or would like to discuss the information provided, please talk to your healthcare provider.

**For the most up to date information on COVID-19 please visit the CDC Coronavirus Disease 2019 (COVID-19) webpage:**

<https://www.cdc.gov/COVID19>

#### What is COVID-19?

COVID-19 is caused by the SARS-CoV-2 virus which is a new virus in humans causing a contagious respiratory illness. COVID-19 can present with a mild to severe illness, although some people infected with COVID-19 may have no symptoms at all. Older adults and people of any age who have underlying medical conditions have a higher risk of severe illness from COVID-19. Serious outcomes of COVID-19 include hospitalization and death. The SARS-CoV-2 virus can be spread to others not just while one is sick, but even before a person shows signs or symptoms of being sick (e.g., fever, coughing, difficulty breathing, etc.). A full list of symptoms of COVID-19 can be found at the following link: <https://www.cdc.gov/coronavirus/2019-ncov/symptoms-testing/symptoms.html>.

#### What is the BinaxNOW COVID-19 Ag Card?

The BinaxNOW COVID-19 Ag Card is a type of test called an antigen test. Antigen tests are designed to detect proteins from the virus that causes COVID-19 in respiratory specimens, for example nasal swabs.

#### Why was my sample tested?

You were tested because your healthcare provider believes you may have been exposed to the virus that causes COVID-19 based on your signs and symptoms (e.g., fever, cough, difficulty breathing), and/or other risk factors and you are within the first seven days of the onset of symptoms.

#### What are the known and potential risks and benefits of the test?

Potential risks include:

- Possible discomfort or other complications that can happen during sample collection.
- Possible incorrect test result (see below for more information).

Potential benefits include:

- The results, along with other information, can help your healthcare provider make informed recommendations about your care.
- The results of this test may help limit the spread of COVID-19 to your family and others in your community.

#### What does it mean if I have a positive test result?

If you have a positive test result, it is very likely that you have COVID-19. Therefore, it is also likely that you may be placed in isolation to avoid spreading the virus to others. There is a very small chance that this test can give a positive result that is wrong (a false positive result). Your healthcare provider will work with you to determine how best to care for you based on your test result(s) along with your medical history, and your symptoms.

#### What does it mean if I have a negative test result?

A negative test result means that proteins from the virus that causes COVID-19 were not found in your sample.

It is possible for this test to give a negative result that is incorrect (false negative) in some people with COVID-19. This means

**Where can I go for updates and more information?** The most up-to-date information on COVID-19 is available at the CDC General webpage: <https://www.cdc.gov/COVID19>. In addition, please also contact your healthcare provider with any questions/concerns.



## FACT SHEET FOR PATIENTS

Abbott Diagnostics Scarborough, Inc.  
BinaxNOW™ COVID-19 Ag Card

August 26, 2020

Coronavirus  
Disease 2019  
(COVID-19)

that you could possibly still have COVID-19 even though the test is negative. If your test result is negative, your healthcare provider will consider the test result together with all other aspects of your medical history (such as symptoms, possible exposures, and geographical location of places you have recently traveled) in deciding how to care for you. The amount of antigen in a sample may decrease the longer you have symptoms of infection. Specimens collected after you have had symptoms for more than seven days may be more likely to be negative compared to a molecular assay.

It is important that you work with your healthcare provider to help you understand the next steps you should take.

### What are the differences between antigen tests and other COVID-19 tests?

There are different kinds of tests for COVID-19. Molecular tests (also known as PCR tests) detect genetic material from the virus. Antigen tests detect proteins from the virus. Antigen tests are very specific for the virus, but are not as sensitive as molecular tests. This means that a positive result is highly accurate, but a negative result does not rule out infection.

If your test result is negative, you should discuss with your healthcare provider whether an additional molecular test would help with your care, and when you should discontinue home isolation. If you will not have an additional test to determine if you are contagious, the CDC currently recommends that you should stay home until three things have happened:

- You have had no fever for at least 72 hours (that is three full days of no fever without the use of medicine that reduces fevers)

AND

- Other symptoms have improved (for example, when your cough or shortness of breath has improved)

AND

- At least 10 days have passed since your symptoms first appeared.

For more information, the CDC has provided guidelines on how to prevent the spread of COVID-19 if you are sick:

<https://www.cdc.gov/coronavirus/2019-ncov/downloads/sick-with-2019-nCoV-fact-sheet.pdf>

### Is this test FDA-approved or cleared?

No. This test is not yet approved or cleared by the United States FDA. When there are no FDA-approved or cleared tests available, and other criteria are met, FDA can make tests available under an emergency access mechanism called an Emergency Use Authorization (EUA). The EUA for this test is supported by the Secretary of Health and Human Service's (HHS's) declaration that circumstances exist to justify the emergency use of *in vitro* diagnostics for the detection and/or diagnosis of the virus that causes COVID-19. This EUA will remain in effect (meaning this test can be used) for the duration of the COVID-19 declaration justifying emergency of IVDs, unless it is terminated or revoked by FDA (after which the test may no longer be used).

### What are the approved alternatives?

There are no approved available alternative tests. FDA has issued EUAs for other tests that can be found at:

<https://www.fda.gov/emergency-preparedness-and-response/mcm-legal-regulatory-and-policy-framework/emergency-use-authorization#2019-ncov>.

TB000043 Rev. 2

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**Where can I go for updates and more information?** The most up-to-date information on COVID-19 is available at the CDC General webpage: <https://www.cdc.gov/COVID19>. In addition, please also contact your healthcare provider with any questions/concerns.

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## APPENDIX C: CUE Covid-19 Test Face Sheet

<b>FACT SHEET FOR INDIVIDUALS</b> Cue Health Inc. Cue COVID-19 Test for Home and Over The Counter (OTC) Use	March 5, 2021	<b>Coronavirus Disease 2019 (COVID-19)</b>
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You are being given this Fact Sheet because you are self-collecting and testing an individual anterior nasal swab specimen at home using the Cue COVID-19 Test for Home and Over The Counter (OTC) Use.

This Fact Sheet contains information to help you understand the risks and benefits of using this over the counter (OTC)/non-prescription use product for the diagnosis of COVID-19. After reading this Fact Sheet, if you have questions or would like to discuss the information provided, please talk to your healthcare provider.

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**For the most up to date information on COVID-19 please visit the CDC Coronavirus Disease 2019 (COVID-19) webpage:**  
<https://www.cdc.gov/COVID19>

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### What is COVID-19?

COVID-19 is caused by the SARS-CoV-2 virus which is a new virus in humans causing a contagious respiratory illness. COVID-19 can present with a mild to severe illness, although some people infected with COVID-19 may have no symptoms at all. Older adults and people of any age who have underlying medical conditions have a higher risk of severe illness from COVID-19. Serious outcomes of COVID-19 include hospitalization and death. The SARS-CoV-2 virus can be spread to others not just while one is sick, but even before a person shows signs or symptoms of being sick (e.g., fever, coughing, difficulty breathing, etc.). A full list of symptoms of COVID-19 can be found at the following link: <https://www.cdc.gov/coronavirus/2019-ncov/symptoms-testing/symptoms.html>.

### What is the Cue COVID-19 Test for Home and Over The Counter (OTC) Use?

The product is a molecular nucleic acid amplification test (NAAT) that detects the genetic material of the SARS-

CoV-2 virus using a molecular amplification reaction that is a similar, alternative amplification method to polymerase chain reaction (PCR). When you have COVID-19 the SARS-CoV-2 virus can be present in your nostrils. This test can detect genetic material from the SARS-CoV-2 virus in your nostrils.

There are different kinds of tests for diagnosing COVID-19. This test is a molecular tests (for example PCR tests) which detects genetic material from the virus. Antigen tests detect proteins, small parts of the virus. Another type of test is the antibody test. A COVID-19 antibody test detects antibodies that have been made by your immune system in response to a previous COVID-19 infection. This molecular test and antigen tests cannot detect a previous COVID-19 infection. Antibody tests are not suitable to diagnose and active COVID-19 infection.

### Clinical Performance

In a clinical study conducted in the USA from December 2020 to February 2021, individuals self-tested or tested their children using the Cue COVID-19 Test for Home and Over The Counter (OTC) Use. The Cue COVID-19 Test for Home and Over The Counter (OTC) Use was compared to a FDA authorized molecular laboratory PCR test for COVID-19. In comparison to the laboratory test, Cue correctly identified 97% (37/38) of positive samples and 99% (231/233) of negative samples. The Cue test correctly identified 96% (27/28) of positive samples from individuals known to have symptoms and correctly identified 100% of 10 positive samples from individuals known to be without symptoms.

### Why should my sample be tested?

You may want to have your sample tested because you or your healthcare provider believes you may have been exposed to the virus that causes COVID-19 based on your signs and symptoms (e.g., fever, cough, difficulty breathing), and/or because you:

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- **Where can I go for updates and more information?** The most up-to-date information on COVID-19 is available at the CDC General webpage: <https://www.cdc.gov/COVID19>. In addition, please also contact your healthcare provider with any questions/concerns.
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## FACT SHEET FOR INDIVIDUALS

Cue Health Inc.

March 5, 2021

Cue COVID-19 Test for Home and Over The Counter (OTC) Use

Coronavirus  
Disease 2019  
(COVID-19)

- live in or have recently traveled to a place where transmission of COVID-19 is known to occur, and/or
- have been in close contact with an individual suspected of or confirmed to have COVID-19.
- believe there is another reason to investigate your COVID-19 infection status

Testing of your sample will help find out if you may have COVID-19.

### What are the known and potential risks and benefits of the test?

Potential risks include:

- Possible discomfort or other complications that can happen during sample collection.
- Possible incorrect test result (see below for more information).

Potential benefits include:

- The results, along with other information, can help you and your healthcare provider make informed recommendations about your care.
- The results of this test may help limit the spread of COVID-19 to your family and those you come in contact with.

### What does it mean if I have a positive test result?

If you have a positive test result, it is very likely that you have COVID-19. If you have a positive result you should follow up with your healthcare provider who will work with you to determine how best to care for you based on the test results along with medical history, and your symptoms. You should follow the latest CDC guidance to avoid spreading the virus to others, such as self-isolation for a minimum of 10 days, to reduce the potential transmission of disease. There is a small possibility that this test can give a positive result that is wrong (a false positive result) particularly when used in a population without many cases of COVID-19 infection.

### What does it mean if I have a negative test result?

A negative test result means that the virus that causes COVID-19 was not found in your sample. However, it is possible for this test to give a negative result that is incorrect (false negative) in some people with COVID-19, this may be more common in individuals with no symptoms. You might test negative if the sample was collected early during your infection. You could also be exposed to COVID-19 after your sample was collected and then have become infected. In particular, people infected with COVID-19 but who have no symptoms may not shed enough virus to trigger a positive test. This means that you could possibly still have COVID-19 even though the test result is negative. If you are concerned about your COVID-19 infection status after testing or think you may need follow up testing, please contact your healthcare provider.

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**If you develop symptoms or your symptoms get worse you should seek medical care. If you have the following symptoms you should seek immediate medical care at the closest emergency room:**

- Trouble breathing
- Persistent pain or pressure in the chest
- New confusion
- Inability to wake up or stay awake
- Bluish lips or face

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If your test is negative, but you either develop symptoms or continue to have symptoms and/or they get worse, you should reach out to your healthcare provider who will work with you to determine the next steps you should take. For example, your healthcare provider may suggest you need another molecular test performed in a

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- **Where can I go for updates and more information?** The most up-to-date information on COVID-19 is available at the CDC General webpage: <https://www.cdc.gov/COVID19>. In addition, please also contact your healthcare provider with any questions/concerns.

## FACT SHEET FOR INDIVIDUALS

Cue Health Inc.

March 5, 2021

Cue COVID-19 Test for Home and Over The Counter (OTC) Use

Coronavirus  
Disease 2019  
(COVID-19)

laboratory to determine if you have contracted the virus causing COVID-19. If you have no symptoms but have been tested because you thought you may have been exposed to COVID-19, you should continue to monitor your health and let your healthcare provider know if you develop any symptoms of COVID-19. You should talk with your healthcare provider if you are concerned. It is important that you work with your healthcare provider to help you understand the next steps you should take.

### Is this product FDA-approved or cleared?

No. This product is not yet approved or cleared by the United States FDA. When there are no FDA-approved or cleared products available, and other criteria are met, FDA can make products available under an emergency access mechanism called an Emergency Use Authorization (EUA). The EUA for this product is supported by the Secretary of Health and Human Service's (HHS's) declaration that circumstances exist to justify the emergency use of medical devices. This EUA will remain in effect (meaning this test can be used) for the duration of the COVID-19 declaration justifying emergency of medical devices, unless the declaration is terminated or authorization is revoked by FDA (after which the test may no longer be used).

### What are the approved alternatives?

There are no approved available alternative products. FDA has issued EUAs for other products that can be found at: <https://www.fda.gov/emergency-preparedness-and-response/mcm-legal-regulatory-and-policy-framework/emergency-use-authorization>

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- **Where can I go for updates and more information?** The most up-to-date information on COVID-19 is available at the CDC General webpage: <https://www.cdc.gov/COVID19>. In addition, please also contact your healthcare provider with any questions/concerns.
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**APPENDIX D: Santa Clara County Department of Health Quick Guide**

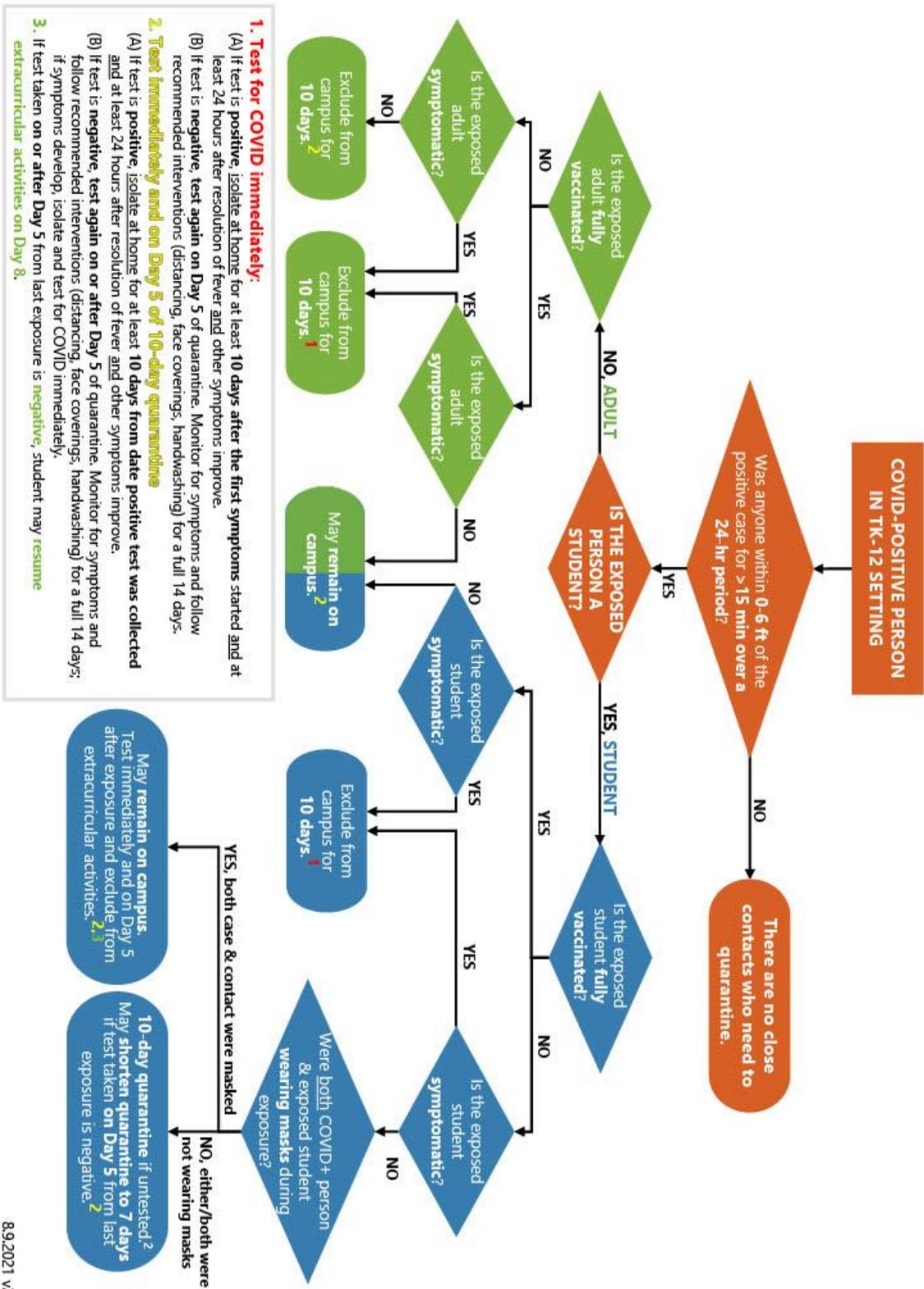
**Steps to Take in Response to Confirmed or Suspected COVID-19 Cases and Close Contacts**

Scenario	Immediate Steps	Interpreting Results	Return to School/Work
<p><u>Scenario 1:</u> Individual exhibits one or more COVID-19 symptoms</p>	<ul style="list-style-type: none"> <li>Send student/staff home.</li> <li>Recommend immediate testing.</li> <li>Notify school administration and COVID-19 Designee.</li> <li>Classroom remains <b>open</b>.</li> <li><i>If student/staff is not tested, must obtain medical note (explaining why not tested) OR follow instructions for positive case.</i></li> </ul>	<ul style="list-style-type: none"> <li>If test is <b>negative</b>, stay at home until 24 hours after resolution of fever and other symptoms improve.</li> <li>If test is <b>positive</b>, isolate at home for at least 10 days after the first symptoms started and at least 24 hours after resolution of fever and other symptoms improve. Send out letters.</li> </ul>	<ul style="list-style-type: none"> <li>If <b>negative</b>, return to school 24 hours after resolution of fever and improvement in other symptoms; provide evidence of negative test or medical note explaining why testing was not performed.</li> <li>If <b>positive</b>, can return once full isolation period is completed.</li> </ul>
<p><u>Scenario 2:</u> Student or staff identified as a Close Contact* to a person who has tested positive for COVID-19</p> <p><b>NEW</b> - Fully vaccinated individuals may not be required to quarantine, if they meet certain conditions. <i>See <a href="https://scscajhome.org">scscajhome.org</a> for more info.</i></p> <p>A close contact is someone who was within 6 feet of the infected person for at least 15 minutes at any time beginning 2 days before the infected person had symptoms or tested positive.*</p>	<ul style="list-style-type: none"> <li>Send home with instructions to quarantine for 10 days after last exposure.</li> <li>Recommend testing around day 6 after last exposure or, if symptomatic, test immediately. If test done earlier than day 6, repeat test towards end of quarantine.</li> <li>Notify school administration and COVID-19 Designee.</li> <li>Send out appropriate letters.</li> <li>Classroom remains <b>open</b>.</li> <li>All test results should be reported to the school.</li> </ul>	<ul style="list-style-type: none"> <li>If test is <b>negative</b>, quarantine for 10 days and monitor symptoms for 14 days after last exposure to COVID-19 case. If continuously exposed to a case during the case's isolation (e.g. household member), quarantine ends 10 days after the case's isolation period ends.</li> <li>If test is <b>positive</b>, isolate for at least 10 days after symptom onset AND at least 24 hours after resolution of fever AND other symptoms improve.</li> <li><i>If never symptomatic</i>, isolate for 10 days after date of positive test.)</li> </ul>	<ul style="list-style-type: none"> <li>Return to school/work once full 10-day quarantine is completed (or if contact became positive, full isolation period is completed).</li> <li>No medical note is needed.</li> <li>NOTE: Contacts must self-monitor for symptoms for a full 14 days from last exposure to case.</li> <li>If symptoms develop during the 14-day monitoring period, see Test Result Decision Tree for guidance.</li> </ul>
<p><u>Scenario 3:</u> A student or staff member tests positive for COVID-19 in a cohort or non-cohort setting</p>	<p><b>COHORT</b> – Classroom <b>closes</b></p> <p><u>Case:</u></p> <ul style="list-style-type: none"> <li>Send home with instructions to isolate.</li> </ul> <p><u>Contact:</u></p> <ul style="list-style-type: none"> <li>Send home all members of the class cohort and any other campus close contacts. Then follow SCENARIO 2.</li> <li>Notify school administration and COVID-19 Designee</li> <li>Notify Public Health Department</li> </ul> <p><b>NON-COHORT</b> – Classroom remains <b>open</b></p> <p><u>Case:</u></p> <ul style="list-style-type: none"> <li>Send home with instructions to isolate.</li> </ul> <p><u>Contact:</u></p> <ul style="list-style-type: none"> <li>Use seating chart/roster &amp; staff/student input to determine close contacts to send home. Then follow SCENARIO 2.</li> </ul>	<p><u>Case:</u></p> <ul style="list-style-type: none"> <li>For student/staff whose test is <b>positive</b>, isolate for at least 10 days after symptom onset AND at least 24 hours after resolution of fever AND other symptoms improve.</li> <li><i>If never symptomatic</i>, isolate for 10 days after date of positive test.)</li> </ul> <p><u>Contact:</u> FOLLOW SCENARIO 2</p>	<p><u>Case:</u></p> <ul style="list-style-type: none"> <li>Return to school/work once full isolation period is completed.</li> <li>No medical note needed.</li> </ul> <p><u>Contact:</u> FOLLOW SCENARIO 2</p>
<p><u>Scenario 4:</u> Routine COVID-19 screening (no close contact can be 15 minutes of continuous contact OR repeated short-duration interactions with the infected person. Being considered a close contact does not depend on whether the contact or the infected person was wearing a face covering during their interaction.</p>	<ul style="list-style-type: none"> <li>Continue at school/work until results are available.</li> </ul>	<ul style="list-style-type: none"> <li>If <b>negative</b>, no action needed.</li> <li>If <b>positive</b>, FOLLOW SCENARIO 3.</li> </ul>	<ul style="list-style-type: none"> <li>If <b>negative</b>, continue at school/work. No documentation needed.</li> </ul>

2/23/21

APPENDIX E: Santa Clara County Department of Health Flowcharts

# 2021-2022 Quarantine Decision Tree for TK-12 School Settings



8.9.2021 v2

## APPENDIX F: Sample Template Letters

To be used when a student or staff member tests positive for COVID-19.

### LETTER TO CASE

Dear Parent/Guardian or Staff:

We understand that [your child/you] tested positive for COVID-19. The Public Health Department directs that [your child/you] isolate at home immediately, even if [they/you] don't have COVID-like symptoms. If symptomatic, regardless of vaccination status, [your child/you] must stay isolated for at least 10 days since symptoms began AND at least 24 hours after your fever resolves and your other symptoms improve. If unvaccinated and [your child has/you have] no symptoms, [your child/you] should isolate for 10 days from the date of test collection. [You/your child] do not need any additional testing since [they/you] have already tested positive.

All unvaccinated household members of the COVID-19 case must quarantine, monitor symptoms, and contact their health care providers to schedule testing. If [your child/you] cannot be separated from others, then the quarantine for unvaccinated household members will end 10 days after the COVID-19 positive case completes their isolation. If there are unvaccinated household members who attend other schools/programs, you should notify those schools/programs as well. Individuals who are fully vaccinated may not need to quarantine if they meet certain conditions. For more information visit [sccstayhome.org](http://sccstayhome.org).

Instructions on how to isolate and quarantine can be found here and at <http://sccstayhome.org>.

We will be notifying the other parents, students, and staff who have been identified as close contacts to [your child/you] that they have been in close contact with someone has been diagnosed with COVID-19, while keeping [your child's/your] identity confidential. While [your child/you] are isolating at home, all unvaccinated close contacts will be quarantined.

[Information related to distance learning/participation to be completed by district/school/program]

We hope that the rest of your family stays healthy. We will contact you to obtain, or provide you with, any necessary information. While in quarantine, if you need assistance with housing, food, healthcare, or other supportive services, the Public Health Department can refer you when they call you for contact tracing.

Please contact your healthcare provider if [your child develops/you develop] new or worsening symptoms or if you have any additional questions or concerns.

## LETTER TO CLOSE CONTACTS

[Date]

Dear Parent/Guardian or Staff:

The health and safety of our students and staff are our top priority. This letter is to inform you that have been identified as a close contact to someone who has tested positive for COVID-19. Close contact means being within 6 feet of someone for more than 15 minutes while they are infectious with COVID-19. The last date of known exposure to the COVID-19 case was [last-exp-date]. The Public Health Department directs that [your child quarantines/you quarantine] immediately, even if [your child doesn't/you don't] have COVID-like symptoms. Instructions on how to quarantine can be found here and at <http://sccstayhome.org>. Individuals who are fully vaccinated and do not have COVID-19 symptoms may not need to quarantine if they meet certain conditions. For more information visit [sccstayhome.org](http://sccstayhome.org).

If [your child develops/you develop] COVID-like symptoms or [your child becomes/you become] sick, you should contact a healthcare provider so that [your child/you] can be evaluated and get tested for COVID-19 immediately. Anyone, vaccinated or not, who develops COVID-like symptoms needs to get tested right away.

If [your child does not/you do not] have symptoms and [your child remains/you remain] well, please work with your healthcare provider to schedule testing around 6 days after the last exposure to the case [date of last exposure]. Even if [your child tests/you test] negative, [your child/you] should still quarantine for 10 days. It may take several days for COVID-19 symptoms to develop so continue monitoring for symptoms for a full 14 days from the last exposure to the confirmed COVID-19 case.

If [your child does not/you do not] have a healthcare provider, additional testing resources are available through the Public Health Department at <https://www.sccgov.org/sites/covid19/Pages/covid19-testing.aspx>. Be sure to let the provider know that [your child is/you are] a close contact to a confirmed COVID-19 case. After receiving test results, we request that you share the results with us – immediately, if result is positive – so that we can ensure appropriate safety measures are being taken on campus.

[Information related to distance learning/participation to be completed by district/school/program]

Please continue to monitor [your child/yourself] for symptoms of illness every day, and [have your child stay home if he/she is sick/stay home if you are sick]. Please contact your healthcare provider if anyone in your family develops symptoms or if you have questions or concerns.

## LETTER TO NON-CLOSE-CONTACTS

[Date]

Dear Parent/Guardian or Staff:

The health and safety of our students and staff are our top priority. This letter is to inform you that a student or staff member at [School name] has tested positive for COVID-19.

The affected individual was directed by the Public Health Department to isolate and their immediate family/household members and all identified close contacts have been directed to quarantine, monitor for COVID-19 symptoms, and work with their healthcare provider to get tested.

You are receiving this notice because [you/your child] have NOT been identified as a close contact to the individual during their infectious period. Close contact means being within 6 feet of someone for more than 15 minutes while they are infectious with COVID-19. In accordance with Public Health Department guidance, [School name] will remain open for in-person instruction.

We will update you with any additional pertinent information when we receive it. Please continue to monitor [yourself/your child] for symptoms and stay home if [you/they] are sick. Please contact your healthcare provider if you develop symptoms or if you have any additional questions or concerns.