



Occupational Therapist Assistant (OTA/COTA)

Position Overview

The Occupational Therapist Assistant (OTA/COTA) works under the supervision of a licensed Occupational Therapist (OT) to provide direct therapy services to students. The OTA supports students in developing motor, sensory, self-regulation, and daily living skills that promote independence and success in school and beyond.

Key Responsibilities

- Deliver occupational therapy services as directed by the supervising OT.
- Support students in achieving IEP goals through individualized and group sessions.
- Implement therapy activities focused on sensory integration, fine/gross motor skills, and self-help abilities.
- Collect and record accurate student progress data.
- Collaborate with teachers, teaching assistants, and other support staff to ensure consistent program implementation.
- Communicate effectively with parents, staff, and other service providers.
- Maintain a safe, organized, and engaging therapy environment.
- Participate in meetings, trainings, and professional development activities.

Qualifications

License: Current California OTA license (required)

Education: Bachelor's Degree in Education, Psychology, or related field preferred

Experience:

Minimum 2 years working with individuals with autism or developmental disabilities

At least 1 year of pediatric occupational therapy experience

Skills & Competencies

- Strong understanding of child development and sensory processing
- Excellent communication and organization skills
- Ability to collect and analyze progress data
- Collaborative team player with a positive, flexible attitude
- Comfortable working in active, hands-on environments

Physical Requirements

- Must be able to lift up to 25–40 lbs and engage in physical activities such as standing, walking, kneeling, and occasional running.
- Ability to safely support students who may exhibit challenging behaviors (Safety-Care certification provided by the school).